MANSOURGAVIN LPA

KIMBERLY SZABO

Kimberly Szabo serves as the firm's office manager, responsible for the day-to-day operations of the firm. Reporting directly to the firm's Executive Committee, she is involved in all areas of firm administration, including human resources, accounting and finance, facilities management, and information systems.

kszabo@mggmlpa.com



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With over 15 years of administration experience, Kimberly has previously worked at law firms in Washington, D.C. and Medina, OH, where she oversaw hiring initiatives, onboarding, vendor management, facilities, marketing efforts, and event planning.

Kimberly earned her B.A. from The University of Dayton, Master of Labor Relations and Human Resources (MLRHR) degree from Cleveland State University, and a PHR (Professional in Human Resources) certification from HRCI (HR Certification Institute).

Education

MLRHR, Cleveland State University

B.A., The University of Dayton

PHR certification, HR Certification Institute